

## HOLMES ELEMENTARY SDMT Meeting Minutes - 2017-18

School or District	Holmes Elementary
Date	11/8/17
Participants	K- Paolucci, 1 -Kull, 2- Eaton, AIS- Cryan, Sped- Harter, Support - Pieczonka, Parent - Hayes, TOSA- Caruana, Lyon- Director , Kren- office, ENL-Conway,
Absent	Conrad, Boll, Goupil, KTSEA - Fitzgerald,
Meeting Date:	11/8/17
Agenda & Decision Points	<ol style="list-style-type: none"> <li>1. Welcome &amp; Introductions <ol style="list-style-type: none"> <li>a. mission statement review</li> <li>b. t-shirts and song- work in progress</li> <li>c. no changes to make to the agenda</li> </ol> </li> <li>2. Ice Breaker: Brain Spin Perspective</li> <li>3. Norms - Agreed on the Following Norms <ol style="list-style-type: none"> <li>a. Treat each other with respect.</li> <li>b. We will address conflict with dealing with the issue not the person.</li> <li>c. We will be present both physically and mentally.</li> <li>d. We will use our time wisely starting and ending on time.</li> <li>e. We will leave our titles at the door.</li> <li>f. We will distribute tasks equally.</li> <li>g. When members miss a meeting we will share the responsibility of bringing them up to date.</li> </ol> </li> <li>4. Approve minutes from October <ol style="list-style-type: none"> <li>a. Reviewing minutes</li> <li>b. Including ELA and Math Edocrina data</li> <li>c. Karen Harter and Mareen Paolucci approved</li> </ol> </li> <li>5. Article Review: Sharing 3 take away activity <ol style="list-style-type: none"> <li>a. SEPT team (Harter, Cryan, Eaton) meeting to look at data</li> <li>b. Student Engagement at Holmes- What you will see: <ol style="list-style-type: none"> <li>i. Student reflection/ closure</li> <li>ii. Materials/ activities/ choices</li> <li>iii. Active thinking application</li> <li>iv. Pacing allows for engagement</li> <li>v. Choice/ motivation</li> <li>vi. Planning!</li> </ol> </li> <li>c. Building Background Knowledge at Holmes- What we will do: <ol style="list-style-type: none"> <li>i. Community Service</li> <li>ii. Read across the board</li> <li>iii. Field trips</li> <li>iv. Pen pal</li> <li>v. Reflection and closure</li> </ol> </li> <li>d. Conversation: <ol style="list-style-type: none"> <li>i. using the Scholastic tool- both paper and electronic- Karen Kren</li> <li>ii. Using our background knowledge to open up conversation with students</li> <li>iii. Recommendation on what tools teachers could have within the classrooms</li> </ol> </li> <li>e. Creating: School Wide Plan to Build Background Knowledge to Support Engagement <ol style="list-style-type: none"> <li>i. Many grades are using science, art, and building their learning.</li> <li>ii. Virtual field trips- Jen Conway will provide link- TBA</li> <li>iii. Pen Pals- writing with admins at District Office to help them connect with our students</li> <li>iv. Fostering Thinking Activities by grade: <ol style="list-style-type: none"> <li>1. Kindergarten: walking to Town of Tonawanda, the zoo, T.O.Y. Play- Kleinhans, feeding the turtle, tadpoles, Baby steps to typing program</li> <li>2. 1st grade: NYS Park Grant, Maid of the Mist , Mystery Science- next Gen on iPads</li> <li>3. 2nd: Niagara Falls, Planetarium, Theatre of the Youth, Walk around survey, Scholastic</li> <li>4. 3rd: Parks, STEM kickoff, vocabulary (different uses), Linking fields trips to modules/ American Reading, Parks (Williamsville, Bird Sanctuary),</li> </ol> </li> </ol> </li> </ol> </li></ol>

	<p>STEM</p> <ol style="list-style-type: none"> <li>5. 4th: Science Museum, Fort Niagara, virtual field trips</li> <li>6. Specials: Art Skool, Kleinhans, vocabulary (different uses)</li> <li>7. School: Praxair, Video announcements (fact of the day)</li> </ol> <ol style="list-style-type: none"> <li>6. District Updates: <ol style="list-style-type: none"> <li>a. RTI: Round 1 ends January, New Interventions in Place</li> <li>b. MATH: PD Sessions Continue</li> <li>c. ELA: New CFAs</li> <li>d. ART: Vertical Team working on curriculum</li> <li>e. LASW: Restorative Practices and Trauma Informed Care</li> </ol> </li> <li>7. Debrief: <ol style="list-style-type: none"> <li>a. What is one commitment that you are willing to do for Holmes?</li> <li>b. What is one positive you took away from this meeting?</li> </ol> </li> </ol>
<p>Next Meeting Date Agenda Items</p>	<p>12/6/17 School Engagement Plan Update on Data 5 Phase Data Protocol for Attendance and Major Referrals Feedback on Scheduling 18-19</p>

Minutes will be submitted in pdf by the chairperson to the Office of Instruction within 10 days of approval.